

# CUSTOMER CREDIT ACCOUNT APPLICATION FORM



PLEASE STATE WHICH SELCO BRANCH YOUR ACCOUNT IS TO BE HELD IN:

## BUSINESS DETAILS

Business name: \_\_\_\_\_

Primary contact name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Mob: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Please Attach Business Card Or Letterhead To Application

Sole Traders / Partnerships, please attach evidence of home address.  
For example, Council Tax Bill or Bank / Credit Card statement.

IS APPLICANT A LIMITED COMPANY? YES:  NO:

IF YES PLEASE GIVE COMPANY REG. NO: \_\_\_\_\_

DO YOU HAVE AN EXISTING SELCO CASH ACCOUNT YES / NO - If yes please give account number \_\_\_\_\_

CREDIT LIMIT REQUESTED \_\_\_\_\_

## PROPRIETORS/DIRECTORS DETAILS

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Mob: \_\_\_\_\_

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Mob: \_\_\_\_\_

## BANKERS REFERENCE

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

## TRADE REFERENCE 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

## TRADE REFERENCE 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

We will make a search with a Credit Reference Agency, which will keep a record of that search and will share that information with other businesses. In some instances we may also make a search on the personal credit file of principal directors. Should it become necessary to review an account then again, a credit reference may be sought and a record kept. We will monitor and record information relating to your trade performance and such records will be available to Credit Reference Agencies who will share that information with other businesses when assessing applications for credit and fraud prevention.

### Please tick the relevant box:

#### Trade Types

Building

Electrical

Plumbing/Heating

Decorating

Kitchens/Bathrooms

Plastering

Joinery

Landscaping

Other Building Trade

Shop

Manufacturing

Other Business

Landlord/Property Developer

Hotel/Pubs/Leisure

Education/Public Sector

Other Business

Sometimes we'd like to let you know about discounts, offers and did we mention discounts? We don't send often, don't send rubbish and NEVER share your information.

Phone Yes  No  Text Message Yes  No

Email Yes  No  Mail Yes  No

[selcobw.com](http://selcobw.com)



# ADDITIONAL CREDIT ACCOUNT INFORMATION

## Existing Selco cash account number (if available):

Please list the full names of workers you would like authorised to use the credit account. Each employee on the list will receive their own trade card which should be shown in branch for all purchases & hire contracts. Include your own name on the list if you will be purchasing in branch.

1 _____	5 _____
2 _____	6 _____
3 _____	7 _____
4 _____	8 _____

**IMPORTANT:** If you require names to be added or removed from the account, please email: [creditcontrol@selcobw.com](mailto:creditcontrol@selcobw.com) (quoting your Selco account number)

Do you require a strict purchase order system requiring an official written or verbal order? (tick 1 answer below)

Yes - written order  Yes - verbal order  No

Do you require your workers to show I.D before every transaction? Yes  No

Do you require a password that must be quoted before every transaction?

Yes, password is: \_\_\_\_\_ No

Do you require your invoices to be: (only ONE option can be chosen)

A: emailed (please provide email address):  \_\_\_\_\_

B: Sent in the post  C: Issued at the point of sale

## Declaration

**IMPORTANT:** All purchases are subject to our standard terms and conditions. A copy can be obtained on our website at [www.selcobw.com](http://www.selcobw.com), or at any Selco branch. We will update these from time to time and so you should always check on our website or in store to make sure you have the latest version.

I confirm that by signing this form I agree to be bound by Selco's terms and conditions and that each purchase of goods will be subject to Selco's standard terms and conditions in force at the time of purchase.

## Guarantee Agreement

By signing below, each signatory, as authorised representative (s) of the applicant customer, hereby applies for a Trade Credit Account and agrees to pay the account by the last working day of each month following the month of delivery in accordance with Selco Trade Centres Ltd conditions of sale. Each signatory further agrees that those conditions of sale (as modified, amended or updated by Selco from time to time) shall apply to all sales of Selco goods or services.

Each signatory to the agreement agrees, jointly and severally to personally guarantee the performance of the contract by the organisation on whose behalf the signature is given, including any financial obligations arising from any changes in the credit limit of the credit account made by Selco Trade Centres Ltd from time to time. Each signatory has been provided the opportunity to seek independent legal advice of a solicitor prior to signing this form. In the event of failure or default, or non-compliance with the terms and conditions of the contract, Selco Trade Centres Ltd has the right to proceed against the signatory personally.

**Should be signed by a director(s), partner(s), company secretary or proprietor of the business**

Name: _____	Name: _____
Signature: _____	Signature: _____
Position _____	Position _____
Date: _____	Date: _____

## Please return your completed application to:

Freepost RTCY-CHJG-TKYK, Selco Builders Warehouse, Boundary House, 2 Wythall Green Way, Wythall, Birmingham, B47 6LW

## Selco accounts use only

Application received by: \_\_\_\_\_ Application processed by: \_\_\_\_\_ Customer card no.: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Credit account authorised by: \_\_\_\_\_ Credit account limit: \_\_\_\_\_

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